



Area	Controls Implemented	Date
Club	Rollesby Broad Sailing Club recognizes the importance of minimizing the risk of coronavirus to members and people sailing at Rollesby. The following risk assessment has been carried out to reduce the risks to sailors using the club.	01/03/2021
Symptoms	The most common symptoms of coronavirus (COVID-19) are recent onset of a new continuous cough and/or high temperature, or loss or changed sense of normal smell or taste (anosmia). If you have these symptoms, however mild, do not go to the club but follow Government guidance which states you go online to obtain a test and stay at home until you have your test results, anyone you live with or in your support bubble must also stay at home until you get your test results. Follow professional guidance given. If anyone becomes unwell with a new, continuous cough or a high temperature or loss of taste or smell while at the club, they should go home and follow the same guidance. The Club Safety Officer (Ken Johnston) should be informed of this illness.	01/03/2021
General	From 29/03/21, RBSC is allowed to open for "Organized outdoor sports". This is interpreted as both casual sailing and racing. Restrictions can change and members should keep up to date with the latest RBSC Risk Assessment and Government Guidance.	29/03/2021
General	Members must respect Government Guidelines on Social Distancing, Face Coverings, Hand Washing and the "Rule of Six or two households" for mixing when on club premises.	29/03/2021
General	The club has a QR code prominently displayed in the clubroom windows and in the car park area. Members can use this to log their visit using the NHS COVID-19 App.	
General	The club room will be closed. The toilets, accessed by the back door, will be open as will the wooden boat shed (see Toilets). The changing rooms will be closed. The metal safety boat store and race box will be open on race days.	29/03/2021
Reducing the risk of the virus	Social distancing will be 2m where possible, otherwise 1m+ mitigation.	03/08/2020
Guests	Members are not allowed to bring or meet guests at the club however guests from within the members own household will be allowed	14/05/2020
Launching, rigging and mooring	Maintain 2m social distancing whenever possible, otherwise 1m+ mitigation (face covering and/or pass each other quickly back to back) members to be aware of others and be patient . Boats must be launched and recovered by their crew only, trailers to be handled by the dinghy crew only	03/08/2020



Activities		
<i>Sailing</i>	All members must determine if the conditions are such that they are most unlikely to capsize or require assistance. If in doubt don't sail. The small single handed safety boat is available for emergencies (boat is in the wooden shed and key is in key box next to the shed door). Safety boat cover will be provided on Sundays but the aim is to avoid using this service. Members are advised not to sail alone.	14/05/2020
<i>Pursuit Racing</i>	The Officer of the Day (OOD) will record sail numbers and sailor's names in the race sheet using the information sheet in the race box. Any boat or sailor not on the information sheet should advise the OOD of their participation (social distancing to be observed). In the event of a suspected coronavirus incident, these documents will be the primary record of people on site. The club has a membership list which can be used to back this up. OOD to put out marks using the green boat or orange boat and man the race control box single handed. The OOD is to also assess weather conditions and if capsize is likely, racing will be cancelled, however even if racing is allowed to go ahead individual members remain responsible for undertaking their own assessment and should not sail in conditions above their level of competence.	01/03/2021
<i>Club Racing</i>	The Officer of the Day will record sail numbers and sailor's names in the race sheet using the information sheet in the race box. Any boat or sailor not on the information sheet should advise the OOD of their participation (social distancing to be observed). In the event of a suspected coronavirus incident, these documents will be the primary record of people on site. The club has a membership list which can be used to back this up. The main orange safety boat will be used to place the marks. The OOD is to also assess weather conditions and if capsize is likely, racing will be cancelled, however even if racing is allowed to go ahead individual members remain responsible for undertaking their own assessment and should not sail in conditions above their level of competence. The OOD can chose to run the races from the box single handedly or with a person from their household or bubble or with assistance from one other person located on the balcony outside the race box. It is not permitted for 2 people from different households/bubbles to be in the race box at the same time.	01/03/2021
<i>Race Sign-on Sheets</i>	The Sign-on sheets will be taken from the Club by the Sailing Secretary for filing.	01/03/2021
<i>Two Man Boats</i>	Two man boats may be sailed by members of the same household or social bubble with no special requirements.	03/08/2020



<p>Two man boats sailed by persons not from the same household or 'Bubble'</p>	<p>This is allowed only if RYA guidelines are followed see https://www.rya.org.uk/SiteCollectionDocuments/clubs/RYA%20Sailing%20%26%20Racing%20in%20Mixed%20Households.pdf . It is down to each non-bubble crew to decide if they want to sail or not and that safety is firstly the responsibility of the individual member. If the Helm and crew are not from the same household or 'bubble' the following applies.</p> <ol style="list-style-type: none"> 1. Crew and helm should both 'symptom check' before attending the club and inform each other of any relevant risks/recent interactions. A variety of crews should be avoided and unless the boat is thoroughly sanitised 72 hrs should elapse before changing crews. 2. They must not travel together to or from the club 3. Rigging, launching and recovery of boat should be conducted where possible by one person. Where help needed e.g. in pulling boat up slipway social distancing required. 4. Helm and crew must agree their areas of responsibility whilst sailing. E.g. responsibility for particular sheets and control lines and use their best endeavours to maintain separate though inevitably close spaces on board. 5. Both helm and crew must be aware of the medium risk posed by 'fleeting face to face interaction' which could be mitigated by a face covering or scarf. 	<p>01/03/2021</p>
<p>Use of Safety Boat</p>	<p>Driver to sit at the rear and assistant at the front to maintain social distance, the same person shall drive the boat for the whole day whilst the assistant will place and recover the marks. If possible avoid taking additional people into the safety boat but if it is necessary to recover someone from the water both safety boat operatives are to wear masks/ face coverings. Launching and recovery, social distancing to be maintained. The radio must be used by one person only. Generally the safety boat will be at the jetty with the crew ready to go. If conditions are such that the safety boat should be on the water at all times the OOD should cancel the racing.</p>	<p>03/08/2020</p>
<p>Commonly touched surfaces</p>	<p>e.g. Gate lock, toilet doors and lock and door handles to the wooden boat shed. Members to bring their own hand sanitising gel and use it regularly when touching surfaces. Single use gloves will also be acceptable. The race box all surfaces door handles in the race box to be cleaned after use on Sundays and Wednesdays by the OOD and NO ACCESS will be allowed at other times to allow 72hrs between uses.</p>	<p>03/08/2020</p>
<p>Hoses and external taps</p>	<p>Members must ensure that they sanitise their hands after use</p>	<p>14/05/2020</p>
<p>Club boats</p>	<p>Club boats are available for day hire, and not to be used by any other members during that day. All surfaces (including the tiller, sheets etc.) should be cleaned by the hirer after use.</p>	<p>03/08/2020</p>



First Aid	<i>The first aid box and the Defibrillator are located on the sign in shelf in the rear lobby of the clubhouse.</i> It is essential that hands are sanitised before the first aid box is touched. The safety officer is to be informed if the box is accessed without hands being sanitised. Where possible members should use their own first aid kits.	09/06/2020
Catering	Catering will be offered when Government Guidelines permit.	
Responding to a potential Covid 19 exposure at your club	Member to inform Safety Officer or Commodore. Club members will be emailed and advised of the dates that the members attended the club. It will be left to members to determine if they had any contact and isolate themselves as required by the current government guidance.	14/05/2020
Boat maintenance / cleaning	Minor maintenance will be allowed. Social distancing must be maintained; 2m whenever possible, otherwise 1m+ (i.e. Face coverings or other mitigation)	03/08/2020
Changing	Changing rooms are closed. Members to arrive in their sailing equipment or change in their vehicles	14/05/2020
Locks , door handles, gates etc.	Members to use hand sanitiser/ anti bac. wipes after touching any such item. Single use gloves are also acceptable	16/05/2020
Toilets	Members are to avoid the use of toilets as far as possible, however if necessary access to the toilets must be on a one at a time basis. Members must ensure good standards of hygiene are adhered to and ensure that all surfaces , taps and door handles are sanitised, if sanitiser is not available use the bleach and cloths provided. Hands should be sanitised on exiting the building.	16/05/2020
Toilets	An interval of at least 2 minutes must observed between individuals leaving/entering the toilets	11/06/2020
Action to be taken if COVID-safe rules not observed	Individual members may be barred from the club if they ignore COVID-safe rules. The club will be closed if there is widespread behaviour which is not compatible with government guidelines.	14/05/2020